

Alberta Apprenticeship and Industry Training Board Meeting
Friday, February 5, 2021
Webex

Board Members

j'Amey Bevan	Chair
Blaine Boutin	Employee Representative (Trades)
Brian Dort	Employee Representative (Trades)
Simone Schendel Reese	Employer Representative (Trades)
Joerg John	Employer Representative (Trades)
Delanee Daviau	Employee Representative (Non-Trades)
Freeman Willerton	Employee Representative (Non-Trades)
Jordan Jolicoeur	Employer Representative (Non-Trades)

Institutional Advisors to the Board

Matthew Lindberg	Northern Alberta Institute of Technology Representative
Jim Szautner	Southern Alberta Institute of Technology Representative
Dave King	Chair, Alberta Deans of Apprenticeship and Trades

Board Advisors

Delaine Coleman	Employee Representative (Trades)
Gursewak Mann	Employee Representative (Trades) – <i>regrets</i>
Mike Yorke	Employer Representative (Trades)

Guests

Gough Palmer	Presiding Officer, Heavy Equipment Technician PAC
Duane Sylvester	Presiding Officer, Sheet Metal Worker PAC
Tony Tomkiewych	Presiding Officer, Industrial Mechanic (Millwright) PAC
Grant Fisher	Presiding Officer, Instrumentation and Control Technician PAC
Terrance Hopman	Presiding Officer, Steamfitter-Pipefitter PAC
Kristen Grieve	Presiding Officer, Hairstylist PAC
Donna Feledichuk	Dean, Faculty of Paramedicine, Education, Native Arts and Trades and Technology, Portage College

Administration

Mike Fernandez	Assistant Deputy Minister, Operations and Client Service Delivery – <i>regrets</i>
John St. Arnaud	Executive Director, Apprenticeship Delivery and Support Services
John Brosda	Director, Industry Programs and Standards
Maria Morrison	Manager, Board Secretariat
Melanie White	Recognition and Retention Supports Coordinator, Board Secretariat

1. OPENING

1.1 Call to Order

The meeting was called to order at 9:04 AM.

1.2 Introductions

The chair welcomed everyone and briefly introduced the meeting attendees.

The chair acknowledged three board members whose terms recently expired and who have been retained as Advisors to the Board to help the board develop their recommendations to the Minister. The chair formally thanked Delaine Coleman, Gursewak Mann and Michael Yorke for their contributions to the apprenticeship and industry training system as well as their continued support to the board.

1.3 Review of the Agenda

No changes.

1.4 Accept Minutes of the December 11, 2020 Board Meeting

Motion 2021-02-57

The board accepts the minutes of the December 11, 2020 board meeting as presented.

Motion Carried: 7 In Favour 0 Opposed 0 Abstained

1.5 Accept Minutes of January 21, 2021 Board Ballot Meeting

Motion 2021-02-58

The board accepts the minutes of the January 21, 2021 board ballot meeting as presented.

Motion Carried: 7 In Favour 0 Opposed 0 Abstained

2. BORD AND EXECUTIVE REPORT

2.1 Board Chair's Report

The board chair reported on her past and upcoming meetings:

- Alberta Workforce Essential Skills Board Meeting.
- Canadian Apprenticeship Forum
 - Board of Directors meeting – appointed as Vice-Chair
 - Strategic Planning wrap up meeting
 - Research Committee meeting
 - Attended module one: History of the Canadian Building Trades Union Indigenous Awareness Program (of 3 modules).
 - CAF National Apprenticeship Conference is scheduled for February 22 & 23 virtually.

- Alberta 2030 Town Hall – review of the vision, goals and objectives.
- AIT Board Working Group meetings with members, chairs and staff.

2.3 Board Members' Reports

Board members reported that they participated in industry events and meetings since the last board meeting including working group meetings. In addition:

- Blaine Boutin reported that he has been in contact with some apprentices that are currently taking technical training. These apprentices are happy with the changes that have been made to accommodate technical training during COVID-19 restrictions. Blaine congratulated the post-secondary institutions for their ability to adapt and continue to provide quality training to our apprentices.
- Brian Dort reported that he attended a Skills Canada Alberta board meeting.
- Delanee Daviau reported hearing from several industry network presiding officers regarding their concerns about trade recommendations being put on hold until further notice.
- Jordan Jolicoeur reported that, since the last board meeting, his company hired four new apprentices and that the economy seems to be picking up on their end.

2.4 Executive Director's Report

- Tradesecrets Website Refresh Project:
 - Online Tradesperson Verification Tool
 - Soft launch last year, recently announced including tweets from Minister and Premier
 - Soft launch included testing with small group of employers
 - Pre-announcement tool averaged 100 requests per day, this went up to 500 per day post announcement.
 - New Trades Pages on website are organized with visual pictures of the trades including identifiers if they are red seal endorsed and/or compulsory certification programs.
 - Trade pages include trades-specific videos and a more structured approach to trades and apprenticeship program information.
 - Clear language is critical, for example, we found that clients conducted more searches for the “blue book” (industry used name) vs “record book” (official name).
 - An in-depth presentation on the Tradesecrets website refresh will be delivered at a future board meeting.
- Registration numbers:
 - As of February 5, 2021, there were 16,742 new apprentices registered compared to 14,516 at the same time last year.
 - There are 341 new apprentice registrations so far in February.

Statistical numbers:

- In the month of January we had:
 - 96,000 logins by apprentices to their MTS account
 - 1,218 employer logins
 - Almost 1,500 applications submitted of all types, with the most popular being the Alberta Apprentice application
 - 104 Trades Qualifier work experience applications submitted

- About 54,000 emails to apprentices indicated there is something in MTS they need to look at
- 6,000 texts to apprentices (ho indicated text communication rather than email)
- 3,400 documents uploaded by apprentices into MTS.
- Year to date:
 - 46,847 registered apprentices – up 10% from last year
 - NOTE: Apprenticeship and Industry Training is not currently cancelling apprentices who are unemployed due to COVID-19 so this number may not be accurate
 - 4,974 female apprentices – up 6% from last year
 - 2,858 indigenous apprentices – up 10% from last year.

2.5 Executive Director’s Status Report on Authorizations

A status report on authorizations was tabled for information.

2.6 Institutional Advisor Reports

Northern Alberta Institute of Technology

Matthew Lindberg tabled his report as information.

Southern Alberta Institute of Technology

Jim Szautner tabled his report as information.

Alberta Deans of Apprenticeship and Trades

Dave King tabled a report on behalf of the colleges.

3. INDUSTRY NETWORK BUSINESS

3.1 Provincial Apprenticeship Committee Reports

(a) Heavy Equipment Technician Apprenticeship Program Update

Gough Palmer reported on the recent activities of the PAC and presented the minutes of the meeting held on September 11, 2020 as information. Blaine Boutin tabled his Board Liaison Report as information.

Mr. Palmer expressed his concerns with the delays in implementing heavy equipment technician apprenticeship program changes.

(b) Sheet Metal Worker Apprenticeship Program Update

Duane Sylvester reported on the recent activities of the PAC and presented the minutes of the meeting held on October 2, 2020 as information. Simone Schendel Reese tabled her Board Liaison Report as information.

(c) Industrial Mechanic (Millwright) Apprenticeship Program Update

Tony Tomkiewych reported on the recent activities of the PAC and presented the minutes of the meeting held on October 2, 2020 as information. Brian Dort tabled his Board Liaison Report as information.

(d) Instrumentation and Control Technician Apprenticeship Program Update

Grant Fisher reported on the recent activities of the PAC and presented the minutes of the meeting held on October 14, 2020 as information. There was no Board Liaison Report for this meeting.

(e) Steamfitter-Pipefitter Apprenticeship Program Update

Terrance Hopman reported on the recent activities of the PAC and presented the minutes of the meeting held on October 16, 2020 as information. Simone Schendel Reese tabled her Board Liaison Report as information.

(f) Hairstylist Apprenticeship Program Update

Kristen Grieve reported on the recent activities of the PAC and presented the minutes of the meeting held on October 26, 2020 as information. Joerg John tabled his Board Liaison Report as information.

4. BOARD BUSINESS

4.1 New Business

(a) Keyano College – Management and Supervision Certificate Program

Motion 2021-02-59

The Alberta Apprenticeship and Industry Training Board approve the Keyano College’s Management & Supervision Certificate program as partial credit program of study towards the Blue Seal Certificate requirements.

Motion Carried: 7 In Favour 0 Opposed 0 Abstained

(b) Grande Prairie Regional College – Asset Planning and Management Program

Motion 2021-02-60

The Alberta Apprenticeship and Industry Training Board approve Grande Prairie Regional College (GPRC) delivery of its Asset Planning and Management program as partial credit program of study towards the Blue Seal Certificate requirements.

Motion Carried: 7 In Favour 0 Opposed 0 Abstained

(c) Grande Prairie Regional College – Project Management Professional Development Program

Motion 2021-02-61

The Alberta Apprenticeship and Industry Training Board approve Grande Prairie Regional College delivery of its Project Management Professional Development program for full credit for the Blue Seal Program.

Motion Carried: 7 In Favour 0 Opposed 0 Abstained

5. PRESENTATIONS

5.1 Guest College Presentation

Donna Feledichuk tabled her institution report as information as well as presented an update on Portage College.

There was a discussion around trades-centered dual credit programs. Alberta Education is responsible for funding and offering these programs in the K-12 system. There was also some discussion about Portage College's Heavy Equipment Operator certificate training program.

6. CLOSING

The meeting adjourned at 12:32 PM.

The next meeting is scheduled to take place on March 26, 2021.

MARCH 26, 2021

Date approved by the
Alberta Apprenticeship and
Industry Training Board

ORIGINAL SIGNED

j'Amey Bevan, Chair
Alberta Apprenticeship and
Industry Training Board

ORIGINAL SIGNED

John Brosda, Director
Industry Programs and
Standards