

**Alberta Apprenticeship and Industry Training Board Meeting
Friday December 11, 2020
Videoconference**

Board Members

J'Amey Bevan	Chair
Blaine Boutin	Employee Representative (Trades)
Brian Dort	Employee Representative (Trades)
Simone Schendel Reese	Employer Representative (Trades)
Joerg John	Employer Representative (Trades)
Delanee Daviau	Employee Representative (Non-Trades)
Freeman Willerton	Employee Representative (Non-Trades)
Jordan Jolicoeur	Employer Representative (Non-Trades)

Institutional Advisors to the Board

Matthew Lindberg	Northern Alberta Institute of Technology Representative
Jim Szautner	Southern Alberta Institute of Technology Representative
Dave King	Chair, Alberta Deans of Apprenticeship and Trades

Guests

Christopher Houston	Presiding Officer, Transport Refrigeration Technician PAC
Laura Strayer	Presiding Officer, Painter and Decorator PAC
Donald Smith	Presiding Officer, Refrigeration and Air Conditioning Mechanic PAC
Gary Cole	Presiding Officer, Cathodic Protection OC
Neil Moffatt	Presiding Officer, Electrician PAC
Gord Christensen	Powerline Technician PAC
Joel Gingrich	Dean, Trades and Technologies, Red Deer College

Administration

John St. Arnaud	Executive Director, Apprenticeship Delivery and Support Services
John Brosda	Director, Industry Programs and Standards
Maria Morrison	Manager, Industry Programs and Standards
Anne Losier	Industry Network Liaison, Industry Programs and Standards

1. OPENING

1.1 Call to Order

The meeting was called to order at 9:01 AM.

1.2 Introductions of Guests / Presenters

The chair welcomed everyone to the meeting.

1.3 Review of the Agenda

No changes.

1.4 Accept Minutes of the October 8, 2020 Board Meeting

Motion 2020-12-50

The board accepts the minutes of the October 8, 2020 board meeting as presented.

Motion Carried: 7 In Favour 0 Opposed 0 Abstained

1.5 Accept Minutes of the November 19, 2020, Ballot Meeting

Motion 2020-12-51

The board accepts the minutes of the November 19, 2020 board ballot meeting as presented.

Motion Carried: 7 In Favour 0 Opposed 0 Abstained

2. BOARD AND EXECUTIVE REPORT

2.1 Board Chair's Report

The board chair reported on her past and upcoming meetings and events including:

- Alberta Workforce Essential Skills Meeting.
- Canadian Council of Directors of Apprenticeship National Stakeholders Meetings.
- Canadian Apprenticeship Forum Executive meetings.
- Alberta 2030 Roundtable for industry representatives.
- Alberta Trades Hall of Fame Inductee Event.
- Apprenticeship and Industry Awards of Excellence.
- Board Chair mentioned the Canadian Apprenticeship Forum National Conference is coming up on February 22-23, 2021.

2.2 Board Members' Reports

Board members reported that they participated in industry events and meetings since the last board meeting including PAC/OC meetings as Board Liaisons. In addition, some board members provided comments on the current state of their industry. Some board members attended the Alberta Trades Hall of Fame Inductee and/or the Apprenticeship and Industry Awards of Excellence virtual events.

2.3 Executive Director's Report

- All Apprenticeship and Industry Training Client Services Offices are open and adapting to the COVID-19 health guidelines.
- Department's reorganization is ongoing and the Apprenticeship and Student Aid division will become the Operations and Client Service Delivery Division. Industry Program Services and Board support will move to Operations and Client Service Delivery Branch, which will be responsible for all aspects of apprenticeship delivery and related industry support under one executive director.
- Industry Committee Network meetings have for the most part successfully transitioned to virtual meetings. PAC meetings are all held virtually and LAC meetings are held either in-person and virtually due to less attendees.
 - The Skills for Jobs Task Force final report is expected to be released by the government soon.
 - Information from the federal government's quarterly reports on the Apprenticeship Incentive Grant, Apprentice Completion Grant, and Apprenticeship Incentive Grant for Women was shared with the board.
 - Registered Apprenticeship Information System (RAIS) recent information on how societal factors impact the time it takes apprentices to complete their program. This information is publicly available at the following web link <https://www150.statcan.gc.ca/n1/pub/11-627-m/11-627-m2020084-eng.htm>.
- Red Seal exam update:
 - There are 1,800 final period apprentices eligible to write the Red Seal exams in the first two outgoes for this academic school term.
 - An additional 4,000 potential Red Seal exams between January and June 2021 (based on current registration statistics). The first outgo had 491 eligible final period apprentices, out of which 468 attended one of the offerings. This represents a 95% participation rate, which is higher than our typical participation rate over the last three years of 85%.
 - Many of the apprentices that did not attend have rescheduled an IP exam in one of Apprenticeship and Industry Training offices.
 - The department will continue to need flexibility in apprenticeship progression, including the likelihood of extending apprenticeship period exam exemptions until the end of the 2020/21 school term.

- There are currently 14,288 apprentices registered for classes, an increase from last year's registration of 12,024 apprentices.
- John St. Arnaud provided an overview of the fall CCDA meeting, which was held virtually over three days (November 30-December 2, 2019).

2.4 Executive Director's Status Report on Authorizations

A status report on authorizations was tabled for information.

2.5 Institutional Reports

Northern Alberta Institute of Technology

Matthew Lindberg tabled his report as information.

Southern Alberta Institute of Technology

Jim Szautner tabled his report as information.

Alberta Deans of Apprentices and Trades Representative

Dave King tabled a report on behalf of the colleges.

The following discussion occurred from the institutional reports:

- The board asked if students' pass and fail rates have been impacted by COVID. The institutions reported that pass and fail rates differences were negligible when compared to previous years.
- The board asked how students are adapting to blended learning. The institutions reported that apprentices attend classes virtually for a portion of time and attend campus for hands-on lab/shop activities which cannot be replicated in a virtual environment. Overall, the apprentices are adapting well.

3. INDUSTRY NETWORK BUSINESS

3.1 Provincial Apprenticeship Committee Reports

(a) Transport Refrigeration Technician Apprenticeship Program Update

Christopher Houston reported on the recent activities of the PAC and presented the minutes of the meeting held on February 20, 2020 as information. The Board Liaison Report was tabled as information.

(b) Painter and Decorator Apprenticeship Program Update

Laura Strayer reported on the recent activities of the PAC and presented the minutes of the meeting held on February 26, 2020 as information.

(c) Refrigeration and Air Conditioning Mechanic Apprenticeship Program Update

Donald Smith reported on the recent activities of the PAC and presented the minutes of the meeting held on March 6, 2020 as information. The Board Liaison Report was tabled as information.

(d) Cathodic Protection Occupational Program Update

Gary Cole reported on the recent activities of the OC and presented the minutes of the meeting held on March 13, 2020 as information. Jordan Jolicoeur tabled his Board Liaison Report as information.

(e) Electrician Apprenticeship Program Update

Neil Moffatt reported on the recent activities of the PAC and presented the minutes of the meeting held on May 27, 2020 as information. Freeman Willerton gave a verbal Board Liaison Report.

(f) Powerline Technician Apprenticeship Program Update

Gord Christensen reported on the recent activities of the PAC and presented the minutes of the meeting held on September 9, 2020 as information. The Board Liaison Report was tabled as information.

The following discussion occurred from the industry network business:

- The board asked the presiding officers to provide advice on how the board could improve engagement with the industry network. The PAC and OC representatives reported that the digital tool for employers to report and update apprentice hours is working well. Committee members reach out to various associations to solicit new members for the committees, however; there is no formal communications strategy.

4. BOARD BUSINESS

4.1 New Business

No new business.

5. PRESENTATIONS

5.1 Guest College Presentation

Joel Gingrich, Red Deer College, tabled his report as information.

6. CLOSING

The board excused all guests and proceeded into a closed discussion on the Minister's direction for board activities pending the government review of the Skills for Jobs Task Force recommendations.

The next meeting is scheduled to take place on February 5, 2021 via videoconference. The meeting adjourned at 2:45 PM.

FEBRUARY 5, 2021
Date approved by the
Alberta Apprenticeship and
Industry Training Board

ORIGINAL SIGNED
j'Amey Bevan, Chair
Alberta Apprenticeship and
Industry Training Board

ORIGINAL SIGNED
John Brosda, Director
Industry Programs and
Standards