

Alberta Apprenticeship and Industry Training Board Meeting

Friday, February 7, 2020

Commerce Place, Boardroom 4XL

10155-102 Street, Edmonton, AB

Board Members

J'Amey Bevan	Chair - regrets
Blaine Boutin	Employee Representative (Trades)
Delaine Coleman	Employee Representative (Trades)
Gursewak Mann	Employee Representative (Trades) - regrets
Brian Dort	Employee Representative (Trades)
Craig Mathes	Employer Representative (Trades) – Acting Chair
Simone Schendel Reese	Employer Representative (Trades)
Mike Yorke	Employer Representative (Trades)
Joerg John	Employer Representative (Trades)
Delanee Daviau	Employee Representative (Non-Trades) - regrets
Freeman Willerton	Employee Representative (Non-Trades) - regrets
Jordan Jolicoeur	Employer Representative (Non-Trades)

Institutional Advisors to the Board

Malcolm Haines	Northern Alberta Institute of Technology Representative
Jim Szautner	Southern Alberta Institute of Technology Representative
Dennis Beaudoin	Heads of Trades Representative

Guests

Thomas Loszchuk	Presiding Officer, Cabinetmaker PAC
Ethan Muellers	Member, Communication Technician PAC
Scott Papineau	Presiding Officer, Ironworker PAC
Nate Ryder	Presiding Officer, Locksmith PAC
Neil Moffatt	Presiding Officer, Electrician PAC
Jeffrey (Jeff) Mitchell	Presiding Officer, Elevator Constructor PAC
Lisa Maria Fox	Regional Director, Canada Green Building Council, Alberta Chapter
Juan Monterrosa	Board Member, Canada Green Building Council, Alberta Chapter

Administration

Carla Corbett	Executive Director, Policy and Standards
John St. Arnaud	Executive Director, Operations and Client Connections
John Brosda	Director, Industry Programs and Standards
Terri Brault	Director, Strategic Integration and Policy - regrets
Brian Frevel	Director, Board and Intergovernmental Connections

1. OPENING

1.1 Call to Order and Safety Orientation

The meeting was called to order at 9:01 AM. A brief orientation on the facility and safety instruction was provided.

1.2 Introductions of Guests / Presenters

The chair welcomed everyone and had attendees introduce themselves.

1.3 Review of the Agenda

No changes.

1.4 Accept Minutes of the November 29, 2019 Board Meeting

Motion 2020-02-01

The board accepts the minutes of the November 29, 2019 board meeting as presented.

Motion Carried: 7 In Favour 0 Opposed 0 Abstained

1.5 2020 Alberta Apprenticeship and Industry Training Board Tentative Schedules of Meetings

The 2020 Calendar was provided as information only.

2. BORD AND EXECUTIVE REPORT

2.1 Advanced Education, Apprenticeship and Student Aid Update

The Assistant Deputy Minister was unable to attend and sends his regrets

2.2 Board Chair's Report

The board vice-chair gave the chair's report on past and upcoming meetings:

- Skills for Jobs Task Force
- AIT standing committee meetings
- Alberta Workplace Essentials Skills meeting
- Indigenous Advisory Panel start up meeting

2.3 Board Members' Reports

Board members reported that they participated in industry events and meetings since the last board meeting including board standing committee meetings and a number of PAC/OC meetings as Board Liaisons. In addition, board members were asked to comment on the current state of their industry.

2.4 Executive Director's Report

Policy and Standards

- Reports on the Canada Incentive Grant, Canada Completion Grant and the Canada Apprenticeship Loan were distributed to all attendees. Overall Alberta continues to do well.
- The most common reason apprentices are denied an Incentive or Completion Grant is due to incomplete applications. It is important apprentices don't miss information.
- Annual AIT statistics package should be finalized by the end of February and will be shared with Board members.
- Electric Motor Systems Technician is being de designated from the red seal program due to very low industry engagement across the country. .
- As part of the Government's platform commitment, the department is launching the trades hall of fame and the announcement will be coming next week. Inductees will be presented at the awards of excellence celebration.
- Legislation session is open February 25 to June 4, 2020.
- Deputy Minister Rod Skura retired last Thursday and our new Deputy Minister is Dr. Curtis Clarke, previously from Alberta Education. He is very enthusiastic to be here. We will invite him to a future meeting.
- Skills for Jobs Task Force is just about ready to start talking with their constituencies.

Operations and Client Connections

- Presentation of the monthly AIT statistics:
 - MTS logins: 89,758 from apprentices and 1,506 from employers
 - MTS applications: submitted 1,770 with 1,345 in progress (waiting for more information)
 - Of the 1,770 applications, 982 are apprentice application and 59 are RAP
 - 152 document replacement requests
 - 18 blue seal requests
 - 2,449 ID cards were generated
 - 1,714 payments were received
 - 1,481 class registrations were completed
 - 48,613 emails and 5,752 text messages were received
 - 1,130 documents uploaded by apprentice and 1,307 documents scanned in ATOMS by staff

- Continuing to investigate an online record book.
- Presentation of an online credential check tool that will be available to the public. Testing is taking place now and should be available on Tradesecrets this spring.
- Total registrations are 45,860 which is down from previous year.
- Due to the clean up by AIT staff, the number of apprentices who completed their apprenticeship training but have not submitted record book hours is less than half of the year before.
- Female apprentice numbers are down from previous year. This is the same for Indigenous apprentices.

2.5 Executive Director’s Status Report on Authorizations

A status report on authorizations was tabled as information.

2.6 Institutional Reports

Northern Alberta Institute of Technology

Malcolm Haines tabled his report as information.

Southern Alberta Institute of Technology

Jim Szautner tabled his report as information.

Heads of Trades Representative

Dennis Beaudoin tabled a report on behalf of the colleges.

3. INDUSTRY NETWORK BUSINESS

3.1 Provincial Apprenticeship Committee Reports

(a) Cabinetmaker Apprenticeship Program Update

Thomas Loszchuk reported on the recent activities of the PAC and presented the minutes of the meetings held on March 14, 2019 and Dec 6, 2019 as information. Mike Yorke and Jordan Jolicoeur tabled their Board Liaison Report as information.

The industries linked to the Cabinetmakers apprenticeship program was discussed. No recommendations were made.

(b) Communication Technician Apprenticeship Program Update

Ethan Muellers reported on the recent activities of the PAC and presented the minutes of the meeting held on May 6, 2019 as information. Brian Dort tabled his Board Liaison Report as information.

Cross-over amongst trades due to technological advancement was discussed. Joint PAC meetings will take place to address this issue.

(c) Ironworker Apprenticeship Program Update

Scott Papineau reported on the recent activities of the PAC and presented the minutes of the meeting held on June 11, 2019 as information. Mike Yorke tabled his Board Liaison Report as information.

(d) Locksmith Apprenticeship Program Update

Nate Ryder reported on the recent activities of the PAC and presented the minutes of the meeting held on June 14, 2019 as information. Brian Dort tabled his Board Liaison Report as information.

There has been a change in AIT and the secretariat has changed. The Presiding Officer recognized the previous secretary for their dedication and commitment to the trade.

(e) Electrician Apprenticeship Program Update

Neil Moffatt reported on the recent activities of the PAC and presented the minutes of the meeting held on June 18, 2019 as information. Freeman Willerton attended as Board Liaison and the report was included in the package.

(f) Elevator Constructor Apprenticeship Program Update

Jeffrey (Jeff) Mitchell reported on the recent activities of the PAC and presented the minutes of the meeting held on June 24, 2019 as information. There was no Board member in attendance.

4. BOARD BUSINESS

4.1 Industry Network Committee Report

Blaine Boutin tabled a report on the January 23, 2020 meeting of the Industry Network Committee (INC) and the following motions were made.

- **Resignations/Rescissions**

Motion 2020-02-02

The board terminates the appointments as submitted on the Resignations and Rescissions Summary for February 7, 2020.

Motion Carried: 7 In Favour 0 Opposed 0 Abstained

- **Provincial Apprenticeship Committee Appointments**

Motion 2020-02-03

The board approves the appointments as submitted on the Provincial Apprenticeship Membership and Application Summary for February 7, 2020.

Motion Carried: 7 In Favour 0 Opposed 0 Abstained

- **Local Apprenticeship Committee Appointments**

Motion 2020-02-04

The board approves the appointments as submitted on the Local Apprenticeship Membership and Application Summary for February 7, 2020.

Motion Carried: 7 In Favour 0 Opposed 0 Abstained

- **Occupational Committee Appointments**

Motion 2020-02-05

The board approves the appointments as submitted on the Occupational Committee Membership and Application Summary for February 7, 2020.

Motion Carried: 7 In Favour 0 Opposed 0 Abstained

- **Provisional Committee Appointments**

Motion 2020-02-05

The board approves the appointments as submitted on the Provisional Committee Membership and Application Summary for February 7, 2020.

Motion Carried: 7 In Favour 0 Opposed 0 Abstained

- **PAC Report to Discontinue the Carpenter Fort McMurray LAC**

Motion 2020-02-06

The board terminates the committee membership appointments as submitted in the Carpenter Fort McMurray LAC Membership and Application Summary effective February 7, 2020.

Motion Carried: 7 In Favour 0 Opposed 0 Abstained

Motion 2020-02-07

The board discontinues the Carpenter Fort McMurray LAC effective February 7, 2020.

Motion Carried: 7 In Favour 0 Opposed 0 Abstained

- **PAC Report to Discontinue the Crane and Hoisting Equipment Operator Fort McMurray LAC**

Motion 2020-02-08

The board terminates the committee membership appointments as submitted in the Crane and Hoisting Equipment Operator Fort McMurray LAC Membership and Application Summary effective February 7, 2020.

Motion Carried: 7 In Favour 0 Opposed 0 Abstained

Motion 2020-02-09

The board discontinues the Crane and Hoisting Equipment Operator Fort McMurray LAC effective February 7, 2020.

Motion Carried: 7 In Favour 0 Opposed 0 Abstained

4.2 Industry Standards Committee Report

Blaine Boutin tabled a report on the January 23, 2020 meeting of the Industry Standards Committee (ISC) and the following motions were made:

- **Heavy Equipment Technician Trade Amendment Repeal Regulation**

Motion 2020-02-10

The board supports the proposed Heavy Equipment Technician Trade Amendment Repeal Regulation.

Motion Carried: 7 In Favour 0 Opposed 0 Abstained

- **Siding Installer Update**

Motion 2020-02-11

The board requests the provision of a specific action plan by the SCAA on how it will address the three points they outlined in their letter to the department as well as provide evidence of the current number of workers and employers in the Alberta siding installer industry.

Motion Carried: 7 In Favour 0 Opposed 0 Abstained

4.3 Labour Market Issues and Board Operations Committee Report

Craig Mathes tabled a report on the January 23, 2020 meeting of the Labour Market Issues and Board Operations Committee (BOC).

5. PRESENTATIONS**5.1 Guest College Presentation**

Dan Daley, Olds College, tabled his report as information.

5.2 Industry Presentation

Canadian Green Building Council – Alberta Chapter

Lisa Marie Fox and Juan Monterrosa presented carbon based reduction targets and strategies to achieve zero carbon buildings.

6. CLOSING

The next meeting is scheduled to take place on March 27, 2020 in the Alberta Room, Government House, in Edmonton, Alberta. The meeting adjourned at 2:50 PM.

MARCH 27, 2020

Date approved by the
Alberta Apprenticeship and
Industry Training Board

ORIGINAL SIGNED

j'Amey Bevan, Chair
Alberta Apprenticeship and
Industry Training Board

ORIGINAL SIGNED

Kathryn Andrews, A/Director
Board and Intergovernmental
Connections

RESIGNATIONS/RESCISSIONS SUMMARY APPROVED BY THE BOARD ON FEBRUARY 7, 2020

Full Committee Name	Committee Type	First Name	Last Name	Position	Start Date	End Date	Term	Length of Years
Agricultural Equipment Technician	PAC	Devin	Metituk	Employer	March 24, 2017	February 07, 2020	1	3
Baker	PAC	Paul	Fletcher	Employee	November 03, 2017	February 07, 2020	1	3
Hairstylist	PAC	Crystal	Davidson	Employee	February 01, 2019	February 07, 2020	1	3
Industrial Mechanic (Millwright)	PAC	Derek	Brush	Employee	September 28, 2018	February 07, 2020	1	3
Insulator (Heat and Frost)	PAC	Brandon	Hammond	Employee	May 12, 2017	February 07, 2020	1	3
Outdoor Power Equipment Technician	PAC	Chad	Anheliger	Employer	December 15, 2017	February 07, 2020	1	3
Hairstylist (Calgary)	LAC	Crystal	Davidson	Employee	October 02, 2018	February 07, 2020	1	3
Hairstylist (Medicine Hat)	LAC	Bosch	Tamara	POEE	March 27, 2018	February 07, 2020	3	3
Heavy Equipment Technician (Calgary)	LAC	Dustin	Hampton	Employer	September 23, 2019	February 07, 2020	2	3
Heavy Equipment Technician (Vermilion)	LAC	Nathan	Bower	Employee	June 23, 2019	February 07, 2020	1	3
Parts Technician (Lethbridge)	LAC	Douglas	Turigan	POER	June 27, 2019	February 07, 2020	3	3
Powerline Technician (Edmonton)	LAC	Corpe	Cody	Employee	November 03, 2017	February 07, 2020	1	3

PAC MEMBERSHIP APPOINTMENTS APPROVED BY THE BOARD ON FEBRUARY 7, 2020

Full Committee Name	Committee Type	First Name	Last Name	Position	Start Date	End Date	Term	Length of Years
Agricultural Equipment Technician	PAC	Kyle	Haubrich	Employer	March 24, 2020	March 23, 2023	2	3
Baker	PAC	Randy	Filip-Muyser	Employer	February 07, 2020	February 06, 2023	1	3
Baker	PAC	Manmohan	Kumar	Employer	February 07, 2020	February 06, 2023	1	3
Baker	PAC	Priya	Winsor	Employee	February 07, 2020	February 06, 2023	1	3
Boilermaker	PAC	Paul	Scherba	Employee	February 10, 2020	February 09, 2023	2	3
Cabinetmaker	PAC	Adrian	Lay	PO	March 25, 2020	March 24, 2023	1	3
Concrete Finisher	PAC	Roy	Mitchell	Employee	March 24, 2020	March 23, 2023	2	3
Electrician	PAC	Brittany	Jones	Employee	February 07, 2020	February 06, 2023	1	3
Elevator Constructor	PAC	Jeffrey	Mitchell	PO	March 24, 2020	March 23, 2023	2	3
Glazier	PAC	Richard	Munro	Employer	February 07, 2020	February 06, 2023	1	3
Hairstylist	PAC	Jenna	Bosch	Employer	February 07, 2020	February 06, 2023	1	3
Hairstylist	PAC	Kristen	Grieve	PO	February 07, 2020	February 06, 2023	1	3
Heavy Equipment Technician	PAC	James	Attfield	Employee	February 19, 2020	February 18, 2023	2	3
Industrial Mechanic (Millwright)	PAC	Dale	Birnie	Employer	February 07, 2020	February 06, 2023	1	3
Ironworker	PAC	Travis	Bichel	Employee	March 24, 2020	March 23, 2023	2	3
Locksmith	PAC	Grant	Gillies	Employee	February 10, 2020	February 09, 2023	2	3

Machinist	PAC	Lewis	Callies	PO	May 06, 2020	May 05, 2023	2	3
Metal Fabricator (Fitter)	PAC	Gordon	Hunter	PO	February 10, 2020	February 09, 2023	2	3
Metal Fabricator (Fitter)	PAC	Vitaliy	Momot	Employee	February 07, 2020	February 06, 2023	1	3
Outdoor Power Equipment Technician	PAC	Jody	Hoyles	Employee	February 07, 2020	February 06, 2023	1	3
Outdoor Power Equipment Technician	PAC	Odele	Ilinsky	Employee	February 07, 2020	February 06, 2023	1	3
Powerline Technician	PAC	Jared	Edwards	Employee	February 07, 2020	February 06, 2023	1	3

LAC MEMBERSHIP APPOINTMENTS APPROVED BY THE BOARD ON FEBRUARY 7, 2020

Full Committee Name	Committee Type	First Name	Last Name	Position	Start Date	End Date	Term	Length of Years
Auto Body Technician - Edmonton	LAC	Adam	Fyith	Employer	February 07, 2020	February 06, 2023	2	3
Cabinetmaker - Calgary	LAC	Curtis	Noseworthy	Employer	May 09, 2020	May 08, 2023	3	3
Cabinetmaker - Calgary	LAC	Brendan	Tersmette	POEE	March 24, 2020	March 23, 2023	3	3
Electrician - Calgary	LAC	Russell	Daw	Employer	February 07, 2020	February 06, 2023	2	3
Electrician - Calgary	LAC	Philip	Etheridge	Employer	February 07, 2020	February 06, 2023	1	3
Glazier - Calgary	LAC	Candice	Martinuk	Employee	February 10, 2020	February 09, 2023	2	3
Hairstylist - Edmonton	LAC	Kristen	Grieve	Employee	February 12, 2020	February 11, 2023	3	3
Hairstylist - Edmonton	LAC	Remi	Wight	Employee	March 24, 2020	March 23, 2023	2	3
Hairstylist - Grande Prairie	LAC	Alice	Meidinger	Employer	March 24, 2020	March 23, 2023	3	3
Hairstylist - Medicine Hat	LAC	Lona	Meier	Employer	March 24, 2020	March 23, 2023	2	3
Hairstylist - Red Deer	LAC	Jennifer	Sharpe	Employer	February 07, 2020	February 06, 2023	1	3
Heavy Equipment Technician - Fort McMurray	LAC	James	Attfield	POEE	February 07, 2020	February 06, 2023	3	3
Heavy Equipment Technician - Vermilion	LAC	Laverne	Andrews	POER	February 10, 2020	February 09, 2022	4	2
Heavy Equipment Technician - Vermilion	LAC	Nathan	Bower	Employer	February 07, 2020	February 06, 2023	2	3
Industrial Mechanic (Millwright) - Calgary	LAC	Aaron	Gates	Employee	March 24, 2020	March 23, 2023	2	3
Industrial Mechanic (Millwright) - Fort McMurray	LAC	Dale	Birnie	Employer	February 07, 2020	February 06, 2023	1	3
Locksmith - Edmonton	LAC	Terra Brie	Stewart	Employee	February 07, 2020	February 06, 2023	1	3
Machinist - Edmonton	LAC	Lewis	Callies	Employer	February 07, 2020	February 06, 2023	1	3
Parts Technician - Lethbridge	LAC	Taylor	Howg	Employer	February 07, 2020	February 06, 2023	1	3
Powerline Technician - Edmonton	LAC	Cody	Corpe	Employer	February 07, 2020	February 06, 2023	2	3
Powerline Technician - Edmonton	LAC	Dyllan	Dixon	Employee	February 07, 2020	February 06, 2023	1	3
Sheet Metal Worker - Calgary	LAC	Kristofer	Oosterlee	Employee	March 24, 2020	March 23, 2023	2	3
Steamfitter-Pipefitter - Edmonton	LAC	Gordon	Danylchuk	Employer	February 07, 2020	February 06, 2023	2	3

OCCUPATIONAL COMMITTEE MEMBERSHIP APPOINTMENTS APPROVED BY THE BOARD ON FEBRUARY 7, 2020

Full Committee Name	Committee Type	First Name	Last Name	Position	Start Date	End Date	Term	Length of Years
Cathodic Protection Technician	OCC	Gary	Cole	PO	February 07, 2020	April 01, 2022	4	2.15
Cathodic Protection Technician	OCC	Gordon	Parker	Employee	February 10, 2020	February 09, 2023	3	3

PROVISIONAL COMMITTEE MEMBERSHIP APPOINTMENTS APPROVED BY THE BOARD ON FEBRUARY 7, 2020

Full Committee Name	Committee Type	First Name	Last Name	Position	Start Date	End Date	Term	Length of Years
Heavy Equipment Operator	Provisional	Mike	Gallace	Employer	February 07, 2020	February 06, 2023	1	3